



**Reigate and Banstead Borough Council  
Statement of Decisions made at a meeting of the  
Executive on Thursday, 27 January 2022**

Published: 1 February 2022

The following decisions were made by the Executive at its meeting on **Thursday, 27 January 2022**. These decisions will come into force on **9 February 2022**. A decision by the Executive may be called-in (in accordance with Procedure Rule 5.14 of the Council's Constitution) by **8 February 2022**. Should you have any queries about any decision that has been made, contact should be made in the first instance to Democratic Services at [democratic@reigate-banstead.gov.uk](mailto:democratic@reigate-banstead.gov.uk). Any declaration of interest made by any member of the Executive is shown below.

	Item	Reason for Decision:	Alternative options:	Lead officer:
4	<p><b>Budget &amp; Capital Programme 2022/23</b></p> <p><b>RESOLVED:</b></p> <p><b>That Executive RECOMMEND to Council:</b></p> <ol style="list-style-type: none"> <li><b>1) The latest Medium-Term Financial Plan forecast at Annex 1</b></li> <li><b>2) A Revenue budget requirement of £19.980 million for 2022/23, as set out in this report and at Annex 2, which reflects:</b> <ul style="list-style-type: none"> <li><b>• Service budget savings of (£0.430) million (net); including additional savings of (£0.315 million) at Annex 2;</b></li> </ul> </li> </ol>	<p>To ensure that the Council continues to plan and manage its resources well, deliver high standards of service and meet the aims and objectives of its Five-Year Plan for 2020- 2025 and supporting Strategies.</p>	<p>The Executive can accept, amend or reject any or all of the budget proposals. Changes could affect the level of Council Tax to be levied in 2022/23 which in turn would require changes to the formal resolutions to full Council in February.</p>	<p>Interim Head of Finance</p>

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<ul style="list-style-type: none"> <li>• Service budget growth for Government funding reductions of £0.115 million;</li> <li>• Service budget growth for parking income losses of £1.100 million; plus</li> <li>• Central budget growth of £1.800 million.</li> </ul> <p>3) An increase in Reigate &amp; Banstead’s Band D Council Tax of £5.00 (2.11%) and a final taxbase of 62,274 Band D equivalents;</p> <p>4) The forecast for Revenue Reserves (Annex 3) and the recommended use of £1.777 million from Reserves in 2022/23 comprising:</p> <ul style="list-style-type: none"> <li>• £0.115 million from the Government Funding Risks Reserve to fund reduced housing benefit subsidy; and</li> <li>• £0.350 million from the Pensions Reserve to fund 2022/23 employer pension contributions; and</li> <li>• £1.100 million from the COVID-19 Risks Reserve to fund reduced income from parking fees; and</li> <li>• £0.212 million from the General Fund Balance to support the 2022/23 Revenue</li> </ul>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p style="text-align: center;"><b>Budget;</b></p> <p><b>5) A Capital Programme of £45.297 million for 2022/23 to 2026/27 as set out in this report and at Annexes 4.1 and 4.2, including net Capital Programme Growth Proposals of £4.993 million.</b></p> <p><b>6) The Chief Finance Officer’s report on the robustness of the Budget estimates and adequacy of Reserves.</b></p> <p>That Executive authorise:</p> <p><b>7) The Chief Finance Officer to make any necessary final technical adjustments to the Budget and Council Tax arising from final budget refinements or changes to Government funding.</b></p> <p>That Executive note:</p> <p><b>8) Plans to submit IT Strategy investment proposals for approval by Executive.</b></p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
5	<p><b>Council Tax 2022/23</b></p> <p><b>RESOLVED that:</b></p> <p><b>1) It be noted that on 2 December 2021 the Council calculated:</b></p> <p><b>a) the Council Tax base 2022/23 for the whole Council as 62,274</b></p> <p><b>[Item T in the formula in Section 31B(3) of the Local Government Finance Act 1992, as amended (the “Act”)] and,</b></p> <p><b>b) for dwellings in those parts of its area to which a Parish precept relates:</b></p> <ul style="list-style-type: none"> <li>• <b>Horley Town Council 10,766</b> <b>Salfords &amp; Sidlow Parish Council 1,434</b></li> </ul> <p><b>The ‘tax base’ is the number of Band D equivalent dwellings in a local authority area.</b></p> <p><b>Detailed calculations of the Council Tax are set out in Annexes 1, 2 &amp; 3.</b></p> <p><b>2) Calculate that the Council Tax requirements for the Council’s own</b></p>	<p>The <i>Local Government Finance Act 1992</i> sets out the requirement for local authorities to set a budget for the next financial year. This report provides the information to fulfil that requirement. Under the Constitution the Executive considers a proposed budget and Council Tax, before then making a recommendation on the appropriate level of Council Tax to full Council. Following consideration, Council may then authorise the budget and Council Tax.</p>	<p>The 2022/23 budget is based on a recommended Council Tax rise of £5.00 (2.11%) increase. A decision to adopt a different council tax will require revision of the budget proposals. The budget has to be approved by Council by March 2022.</p>	<p>Interim Head of Finance</p>

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>purposes for 2022/23 (excluding Parish precepts) is £15,099,124.</p> <p>3) That the following amounts be calculated for the year 2022/23 in accordance with Sections 31 to 36 of the Act:</p> <p>a) £70,550,416 – being the amounts which the Council estimates for the items set out in Section 32(2) of the Act taking into account all precepts issued to it by Parish Councils</p> <p>b) £56,316,870 – being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3) of the Act.</p> <p>c) £13,978,546 – being the amount which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 32(4) of the Act as its Council Tax requirement for the year (item R</p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>in the formula in Section 32(4) of the Act).</p> <p>d) £224.47 – being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts).</p> <p>e) £507,416 – being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix).</p> <p>f) £242.46 – being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.</p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p data-bbox="219 220 593 296"><b>g) Horley Town Council £285.63</b></p> <p data-bbox="271 339 651 413"><b>Salfords &amp; Sidlow Parish Council £272.18</b></p> <p data-bbox="174 459 763 895"><b>Being the amounts given by adding to the amount at 3(f) above the amounts of the special items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.</b></p> <p data-bbox="174 970 763 1412"><b>4) It be noted that the figures in the attached Appendix being the amounts given by multiplying the amounts at 3(f) and 3(g) above by the number which, in the proportions set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the</b></p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>Act, as the amounts to be taken into account for the year in respect of dwellings listed in different valuation bands.</p> <p>5) Having calculated the aggregate in each case of the amounts 1 to 5, above, the Council, in accordance with Section 30(2) of the Act, hereby sets the amounts of Council Tax for the year 2022/23 for each of the categories of dwellings shown in Annex 3.</p> <p>6) It be noted that for the year 2022/23 Surrey County Council and Surrey Police and Crime Commissioner have not yet stated amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown in Appendix 2.</p> <p>7) Authorise the Chief Finance Officer to make any amendments to the Council Tax demands as might prove necessary as the result of changes to the estimated demands issued by preceptors on the Council's Collection Fund.</p>			



	Item	Reason for Decision:	Alternative options:	Lead officer:
6	<p><b>Calendar of Meetings 2022/23</b></p> <p><b>RESOLVED that:</b></p> <p><b>The Executive recommend to Council, the draft Calendar of Meetings for the 2022/23 Municipal Year (Annex 1).</b></p>	<p>To establish a timetable to ensure the efficient and effective conduct of Council business for the forthcoming Municipal Year.</p>	<p>The Calendar of Meetings 2022/23 sets a timetable for Council business for the forthcoming Municipal Year. The Executive can accept, amend or reject any of the timetable but changes could affect the efficient running of Council business.</p>	<p>Head of Legal and Governance</p>